

## What's New in TouchBistro 9.2.3

We've made a number of changes to the **Staff** and **Staff Edit** screens. As well, we've added in-app help for the Admin section.

Consult these releases note for further details about these changes and more.

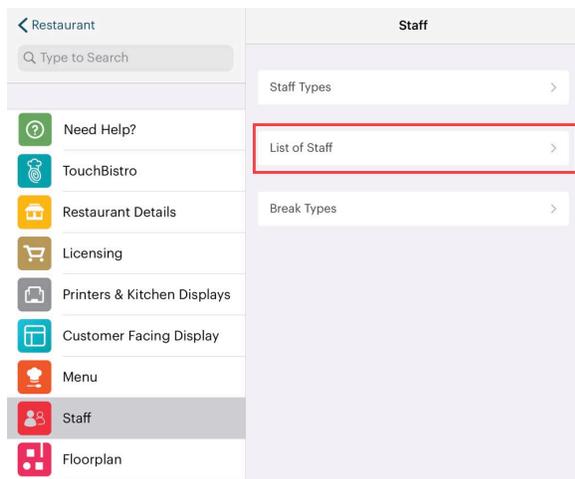
### Need More Help?

Email [support@touchbistro.com](mailto:support@touchbistro.com) if you are experiencing any issues with this update.

## Staff Screen

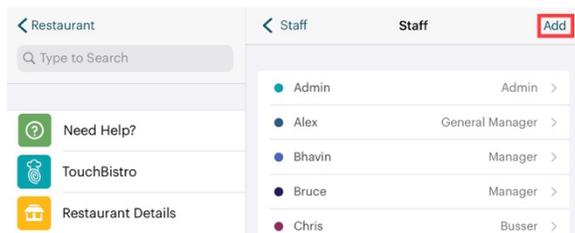
We've made a few changes to the look and layout of the **Staff** screens.

### Staff Is Now List Of Staff



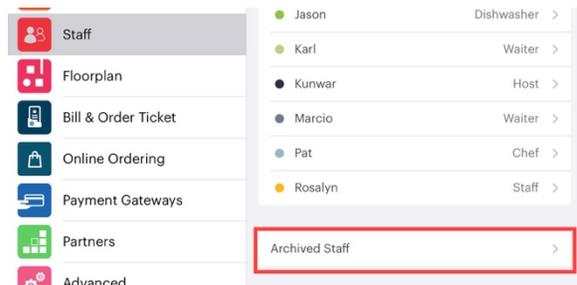
The **Staff** option is now called **List of Staff**.

### Modifications to the List Of Staff Screen



You now tap **Add** instead of + to add a new staff member.

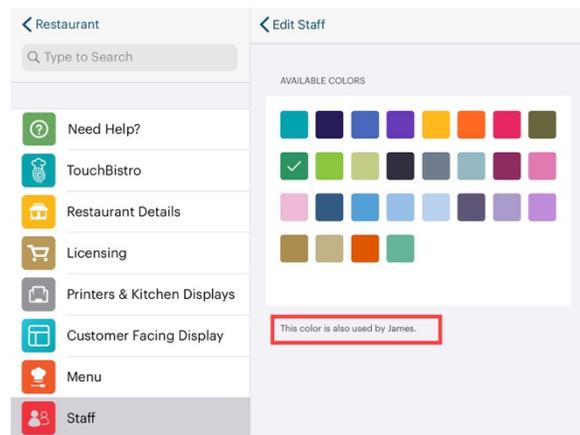
We've removed the ability to force a clock out of all staff from the **List of Staff** screen as well as the ability to filter on only clocked in staff. This functionality is still available from **Admin | Staff List** or (if you're a manager) **Options | Staff List**.



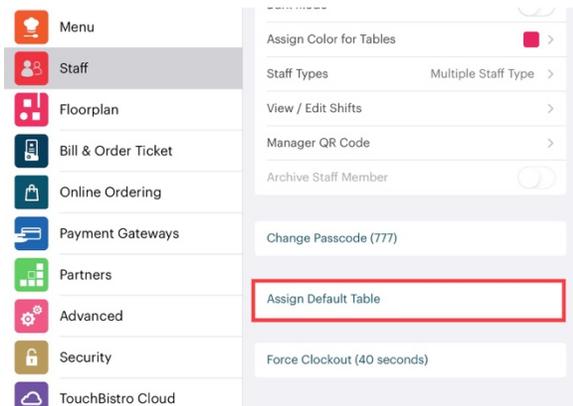
Viewing your archived staff is now done by scrolling to the bottom and tapping **Archived Staff**.

### Changes to the Edit Staff Screen

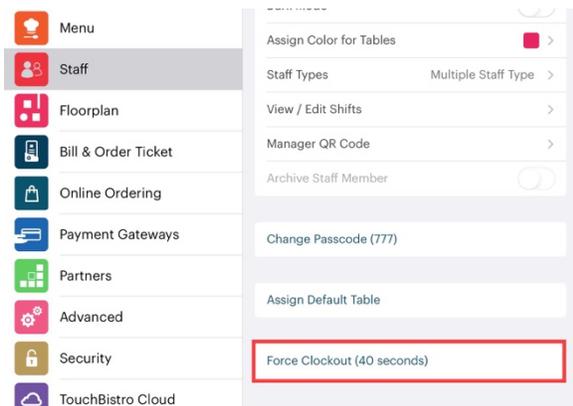
Previous to 9.2.3., no two staff members could share the table color.



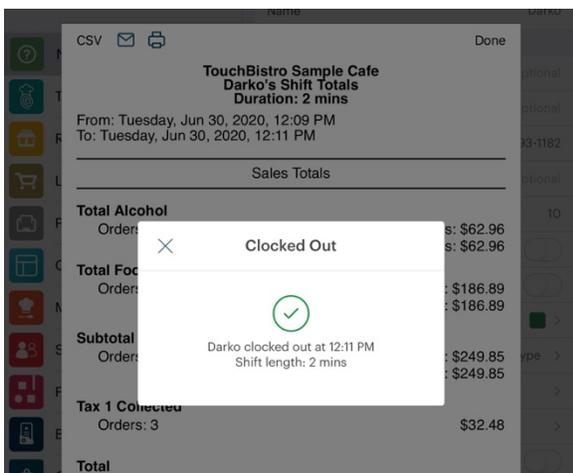
If you tap **Assign Colors for Tables**, you can assign a table color that has already been assigned to another staff member. If you do, however, you will get a warning indicating which staff member shares that color.



The **Assign Default Table/Point of Sale/Floorplan** option has been renamed to **Assign Default Table** and moved near the bottom of the **Edit Staff** screen.

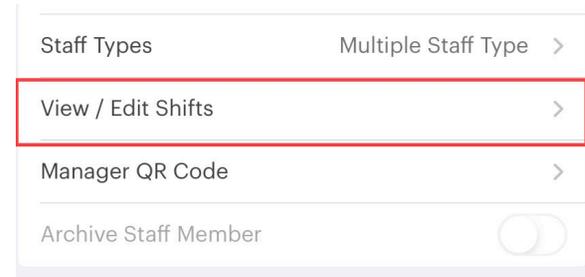


We've added a **Force Clockout** option at the bottom of the **Edit Staff** screen.

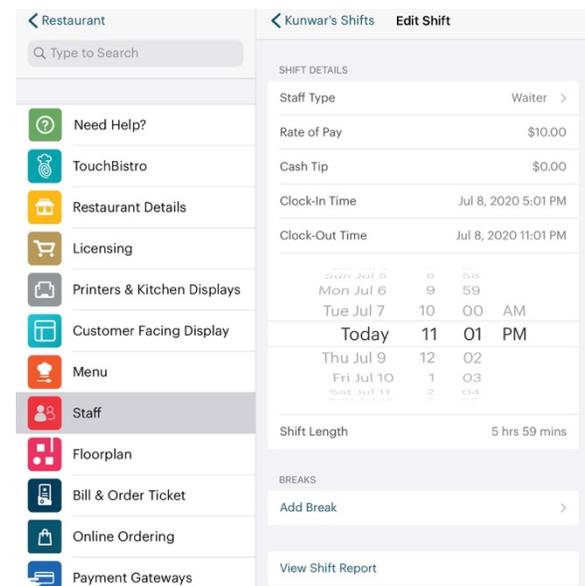


If you tap that, it will also generate the staff member's server read.

## Edit Staff Shift



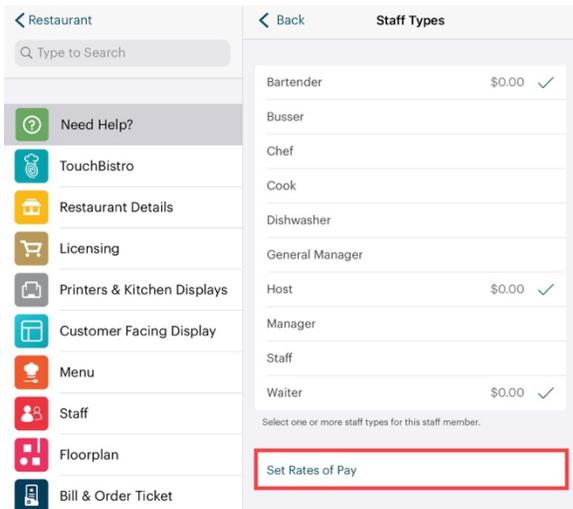
If you tap **View/ Edit Shifts**, TouchBistro now displays completed shifts and lets you edit completed shifts from within the **Edit Staff Shift** screen.



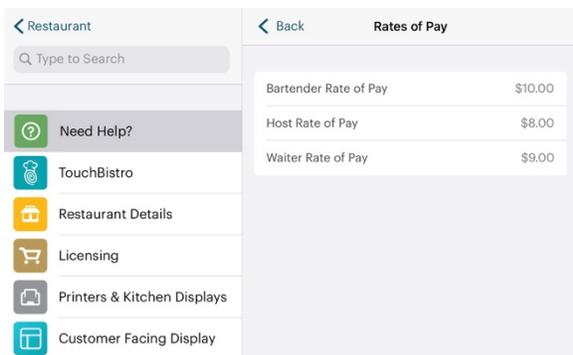
TouchBistro no longer pops up a dialog box.

## Setting a Staff Members Staff Type

When you tap **Staff Types** from the **Edit Staff** screen, you can assign the staff member one or more staff types as well as a rate of pay. We've changed this screen to make it easier to set different rates of pay if a staff member has two or more roles at your venue.

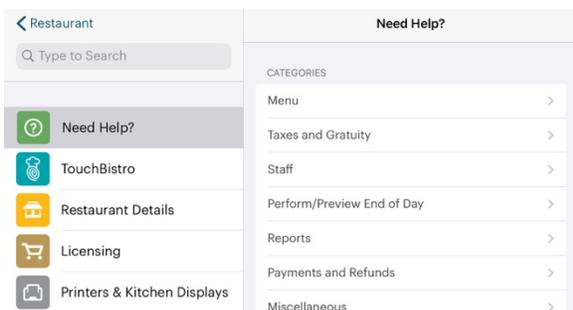


First tap all the possible staff types. You will see they first appear as \$0.00 rates of pay.

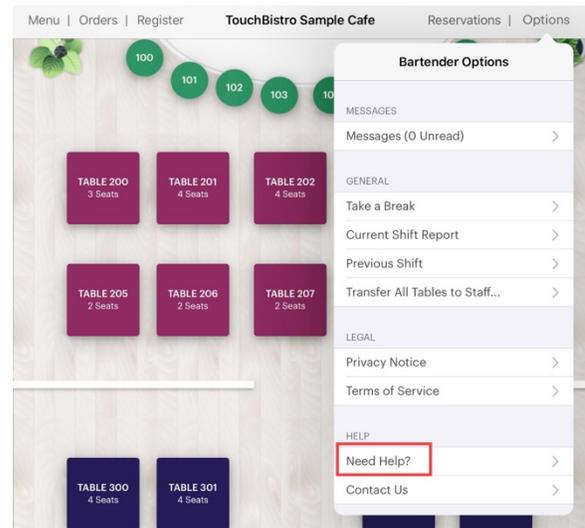


Tap **Set Rates of Pay** and then set the rate of pay for each role.

## In App Help



We've added a **Help** button at the top of the **Admin Setting** screen. If you tap that, it will give you help for a wide variety of common Admin tasks like setting up a **Menu Item** or setting up various hardware items.



Those without access to the **Admin** screens can find this help by tapping **Options | Need Help?**